

PLACING AN ORDER

Complete an order form

Please fill in all the applicable details and return it either by post or email. Order forms must be completed and returned at least one month before you wish to have your stationery delivered. If you need them delivering in less than one months time please contact me first.

Please be advised to order a few spare invitations and additional inserts. Our minimum order quantity of any one item is 30 and unfortunately due to the printing processes we are unable to print just a couple of additional copies at a later date.

Payment

A 50% deposit is required upon ordering your stationery. The total amount payable must then be settled one month before the delivery of your stationery. Payment can be made by bacs transfer (details found on the bottom of the order form) or invoices can be sent via PayPal.

Proofs

After placing your order and settling the deposit, personalised PDF proofs will be made up and emailed. Please check these extremely carefully as once they have been approved by you I cannot accept responsibility for any errors. If alterations are needed to the first proof a second will be made up to for you to check.

Delivery

The exact date of delivery will be discussed with you once your order is complete. Deliveries are usually sent by Parcelforce and will require a signature.

Returns

As stationery is personalised returns or refunds will not be accepted unless there is an error on my part.

DANIELLE BLEUSE

BESPOKE LETTERPRESS STATIONERY

WEDDING ORDER FORM

*Please provide all information word for word
as you wish it to be printed.*

CLIENT DETAILS

<i>Name:</i>	
<i>Delivery address:</i>	
<i>Telephone:</i>	<i>Email:</i>
<i>Stationery delivered by:</i>	<i>Wedding date:</i>

ORDER

<i>Chosen stationery design:</i>			
<i>Colours / Fonts as per sample</i> []		<i>Chosen ink:</i>	
<i>Chosen paper:</i>		<i>Chosen font:</i>	
<i>Item of stationery</i>	<i>Quantity</i>	<i>Price per item</i>	<i>Total price</i>
<i>Extras: Ribbon / rounded corners etc?</i>			
		<i>Postage</i>	<i>UK £12.00 / International POA.</i>
		<i>Total</i>	

*Please return this form by email to: info@daniellebleuse.co.uk
or by post to: Danielle Bleuse, Low Green Farm, North Stanley, Ripon,
North Yorkshire, HG4 3HT*

*Bank transfers can be made to:
Account name: Danielle Bleuse Bank: HSBC
Account number: 01531921 Sort code: 40-38-23*

Alternatively an invoice can be set up using PayPal.

**If you need any help filling out this order form please do get in touch.*